

Instructions for Reserving Space at the Frontier

- **First floor coworking space:** Available to anyone, anytime (between 8:00am-5:00pm).
- **First floor meeting rooms:** Can be reserved by anyone on a first-come, first-serve basis. Use of the rooms is free. [Visit this page](#) for room descriptions. Click the orange “Reserve Now” button on the room you would like to use.
- **Classroom & third floor meeting rooms:** Must be reserved for you by a member of TRLN central office staff. Contact Ginny Masterson (ginny@trln.org) with your request.

Classroom & Third Floor Meeting Room Details

Room name	Floor	Capacity	Amenities
Classroom	First	150	44 long tables, chairs, 2 screens and projectors, 2 whiteboards, 2 microphones, podium, configurable layout
Dive	Third	16	Table & chairs, TV screen with HDMI hookup, configurable layout
Innovate	Third	10	Table & chairs, two whiteboards, TV screen with HDMI hookup
Summit	Third	10	Table & chairs, TV screen with HDMI hookup, whiteboard, wifi

- **Additional details:**
 - **Address & parking:**
 - 800 Park Offices Drive, Research Triangle Park, NC 27709
 - There is plenty of free parking.
 - **Food:**
 - There is one food truck at the Frontier every day, and a food truck rodeo every Friday. The truck schedule is [here](#).
 - There is a small vending machine area with a variety of snacks, coffee, and other drinks available for purchase.
 - If you would like to arrange a catering delivery for a TRLN event or meeting at the Frontier, Ginny Masterson (ginny@trln.org) can assist you with vendor recommendations and/or placing orders.
 - **Technology support:**
 - The Frontier provides minimal A/V or other technological support. Connector cables may or may not be available in the room you have booked, so it’s always a good idea to bring HDMI cables or anything else you’ll need.
 - **Other meeting spaces in RTP:**
 - If the Frontier is not available for your event/meeting, the NC Biotechnology Center and the Archie K. Davis Conference Center are other venue options in RTP with whom TRLN has relationships. Contact Ginny to discuss your needs.