

# Survey of Tools

This document outlines a brief survey of project management tools commonly used at TRLN institutions. When choosing a project management tool, consider what tool your institution is currently using, the level of complexity you need in a project management tool, and whether you have the resources to pay for a full-featured tool or would prefer a less-featured, but free, solution.

## Active Collab



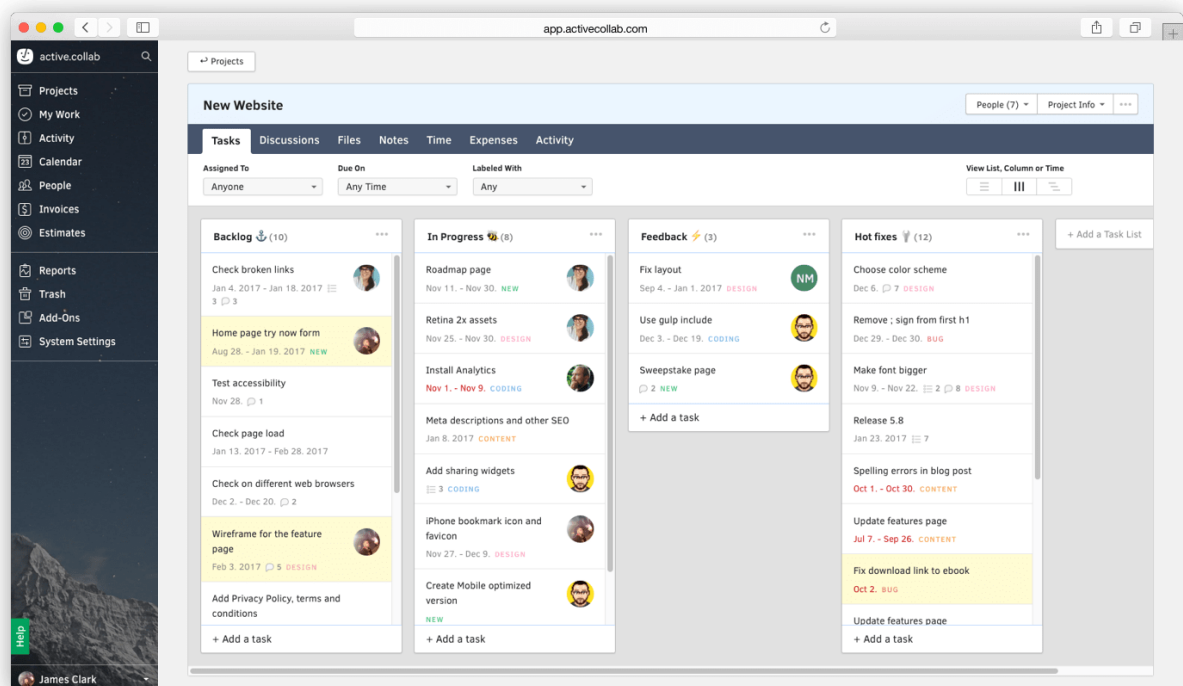
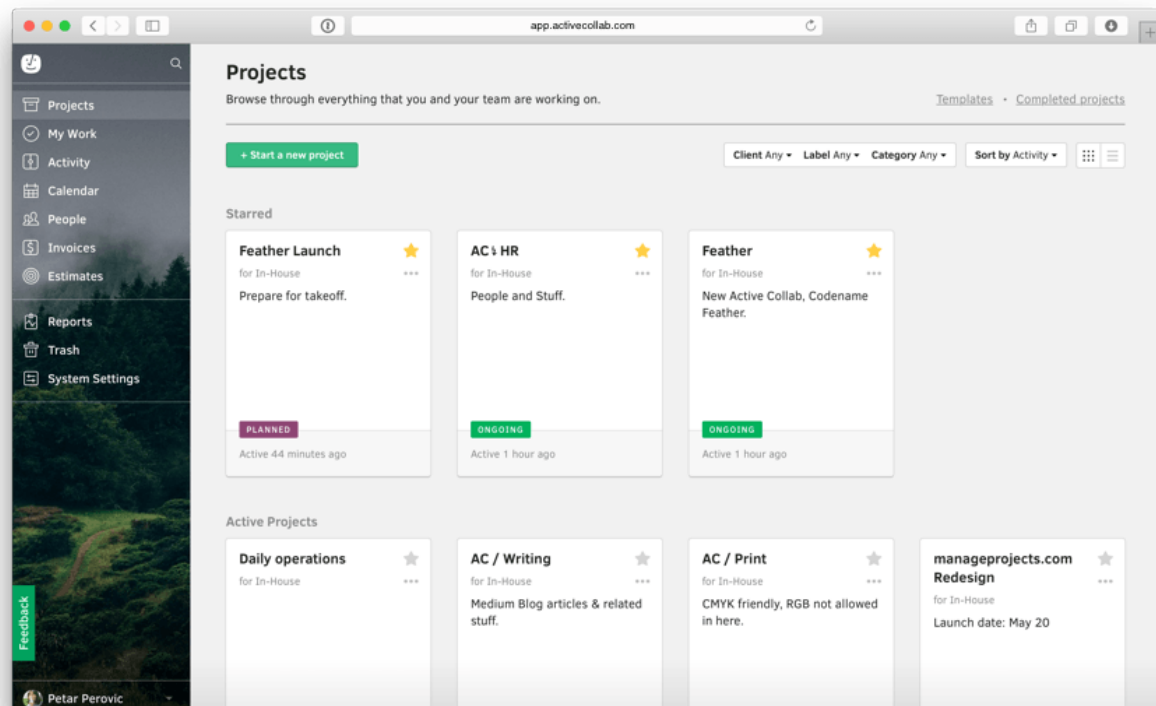
**Homepage:** <https://activecollab.com/>

**Pros:** Lots of granularity to manage projects of scale; time tracking.

**Cons:** Documentation support is not great; search was ineffective.

**Summary:** Active.collab is a robust tool that can handle complex projects, but requires configuration & administration to optimize.

**Free version?** No



# Asana



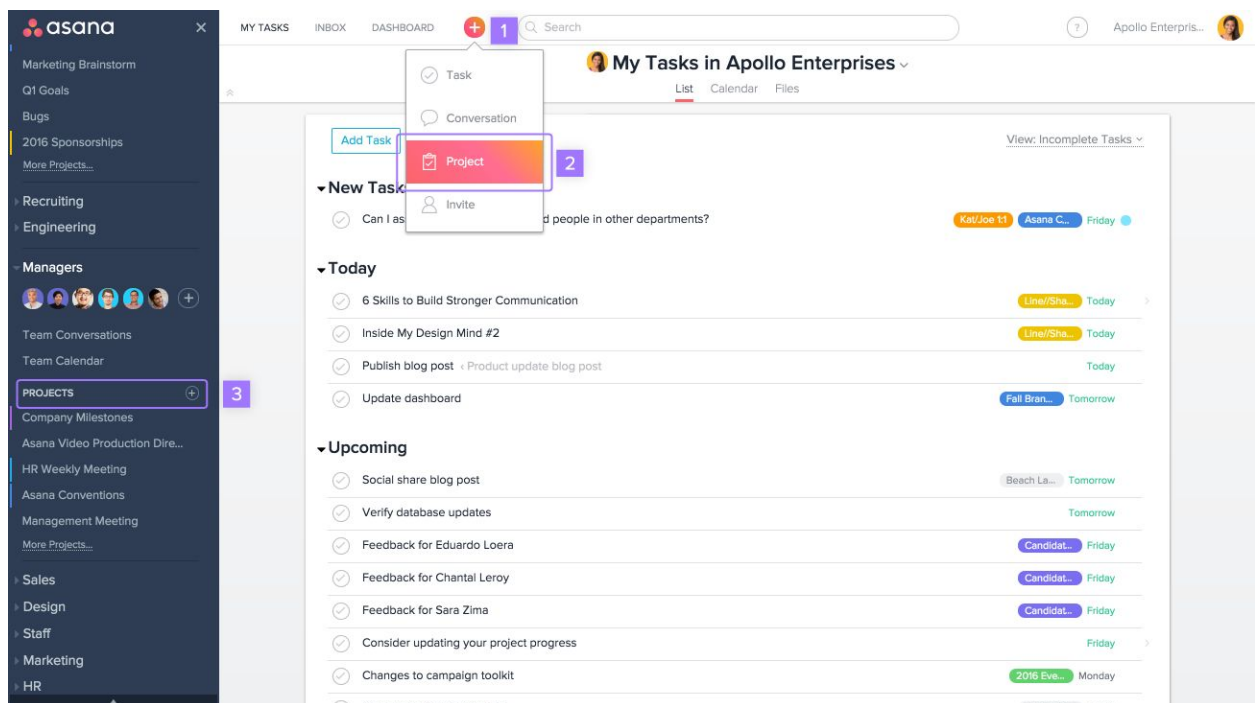
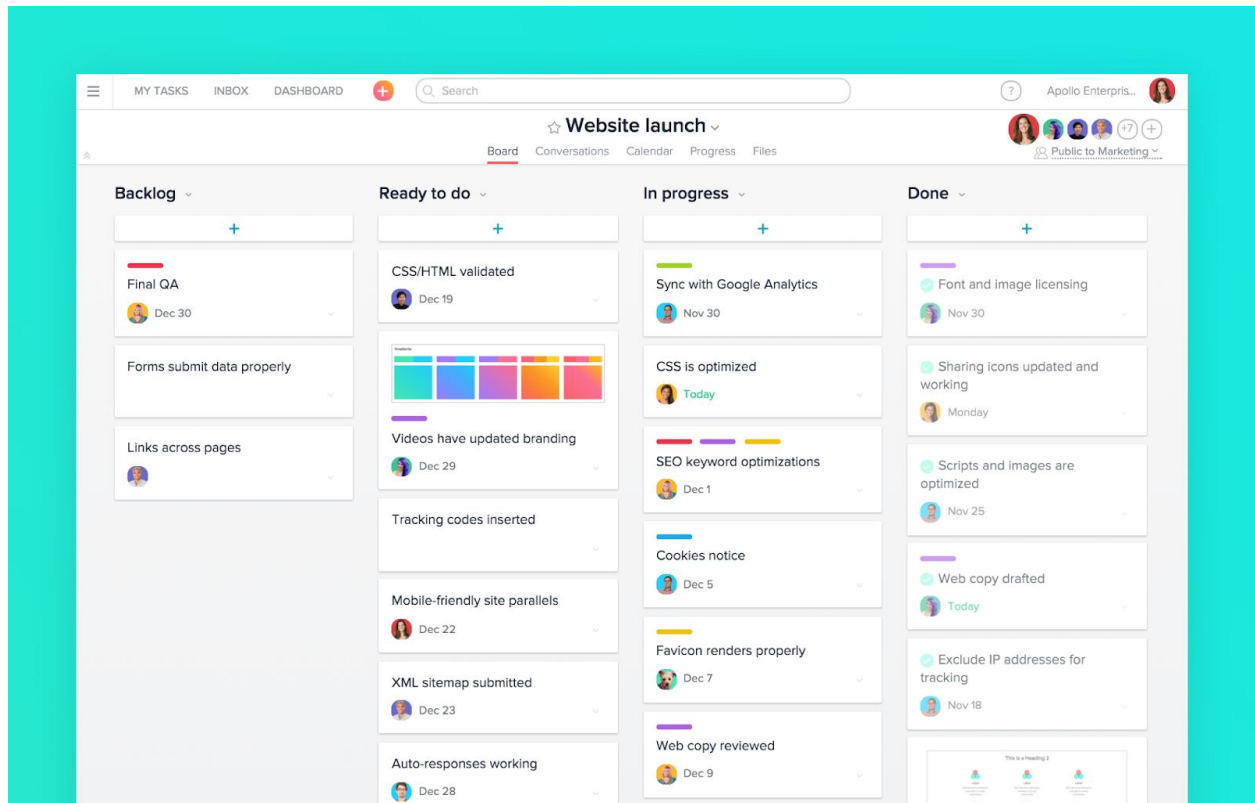
**Homepage:** <https://asana.com>

**Pros:** Low-barrier; easy task creation/management.

**Cons:** Documentation is weak; Reporting is minimal.

**Summary:** Asana is easy to use, easy to learn, and suitable for small team projects or for individual project management.

**Free version?** Yes



Basecamp



# Basecamp

**Homepage:** <https://basecamp.com/>

**Pros:** Low-barrier; lots of social features; client-side is epic!

**Cons:** Robust task assignment is lacking.

**Summary:** Basecamp is by far the most social of the tools and is ideal for facilitating communication around projects and project plans. Robust task assignment is lacking.

**Who's Using It?** Duke University Libraries

**Free version?** Yes, for teachers and students who use it solely for classwork

Jump to a team or project...

Press ⌘+J to quickly jump to a project or team from anywhere.

## Basecamp



**Basecamp HQ**  
Company-wide announcements +  
stuff everyone needs to know.



### My Stuff

- [My Assignments](#) 25
- [My Bookmarks](#) 11
- [My Schedule](#)
- [My Drafts](#)
- [My Recent Activity](#)

+ New

## Teams

...

### Designers

What's good looking and works  
well? That wasn't a joke.



### Marketing

Ad campaigns, newsletters, apparel,  
and everything marketing!



### All Comics, Movies, and Video Games

a.k.a All Nerds



### All Music

Talk about what music you're  
listening to and the newest Obitu...



### All Parents



### All Pets

A good resource for goat photos  
and vacations



+ New

## Projects

...

### Adam's Corner

My own little private corner of  
Basecamp.



### Marketing: basecamp.com

Work for our marketing site,  
basecamp.com.



### The Lab Book



An ongoing log of A/B tests and  
experiments. Look here to see ...



**April 2018 Meet-up**  
April 23-27, 2018


**Basecamp Social Media**

**BC3: Accessibility**


[Home](#)[Latest activity](#)[Pings](#)[Hey!](#)[Campfires](#)[Reports](#)[Find...](#)

# New Marketing Project

✓ Following


 [Invite people to the project...](#)

## Campfire




Chat casually with the group, ask random questions, and share stuff without ceremony.

## Message Board




Post announcements, pitch ideas, progress updates, etc. and keep feedback on-topic.

## To-dos




Make lists of work that needs to get done, assign items, set due dates, add notes, and discuss.

## Schedule




Set important dates on a shared schedule. Subscribe to events in Google Cal, iCal, or Outlook.

## Automatic Check-ins




Create recurring questions so you don't have to pester your team about what's going on.

## Docs & Files



Share docs, files, images, and spreadsheets. Organize them in folders so they're easy to find.

Other tools available: Email Forwards



## Welcome to New Marketing Project!

Adam Stoddard created this November 04, 2017

## Jira



**Homepage:** <https://www.atlassian.com/software/jira>

**Pros:** Agile support; highly configurable; reporting is killer; Confluence integration; dashboards provide a personal experience; MANY add-ons to customize the experience.

**Cons:** Learning curve; requires significant configuration & administration.

**Summary:** JIRA is by far the most mature tool, built to support large and complex projects, specifically in an agile framework.

**Who's Using It?** Duke University Libraries, UNC Libraries

**Free version?** No



## TIS-70 Scrum Board

QUICK FILTERS: [Critical partners](#) [Only my partners](#) [Recently updated](#)

Backlog

Agile board

Releases

Reports

All issues

Components

Add-ons

### PROJECT SHORTCUTS

Mars Team HipChat Room

Space Station Dev Roadmap

Teams in Space Org Chart

Orbital Spotify Playlist

Hyperspeed Bitbucket Repo

+ Add shortcut

### 12 To do

#### ▼ TIS Developer Love 3 issues

**TIS-37**

↑ Service should return prior trip details and info

SeeSpaceEZ plus 2

#### ▼ Everything Else 21 issues

**TIS-68**

↑ Homepage footer uses an inline style-should use class

Large Team Support

**TIS-20**

↑ Engage Saturn Shuttle lines for group tours

Space Travel Partners 3

**TIS-12**

⊘ Create 90 day plans for all departments in Mars office

### 2 In progress

**TIS-10**

↑ Bad JSON data coming back from hotel API

SeeSpaceEZ plus

**TIS-17**

↑ Engage Saturn's Rings Resort as preferred

Space Travel Partners

### 3 Done

**TIS-8**

↑ Requesting flights is now taking > 5 seconds

SeeSpaceEZ plus

**TIS-56**

↑ Add pointer to main css file to create child themes

Large Team Support

**TIS-45**

↑ Email non registered users to sign up with TIS

SeeSpaceEZ plus

JIRA

Dashboards

Projects

Issues

Boards

Create

Search

1 of 28

Sample Scrum Project

Sample Scrum Project bo...

Backlog

Active sprints

Releases

Reports

Issues

Components

PROJECT SHORTCUTS

Add a link to useful information for your whole team to see.

+ Add link

Invite your team

Give feedback

Project administration

Sample Scrum Project / SSP-4

As a team, I'd like to estimate the effort of a story in Story Points so we can understand the work remaining

Edit

Comment

Assign

More

To Do

In Progress

Done

Admin

1 of 28

Details

Type: Story

Priority: Critical

Affects Version/s: None

Component/s: Board

Labels: None

Sprint: Sample Sprint 5, Sample Sprint 7

Epic Link: Estimates

Story Points: 5

Status: TO DO (View Workflow)

Resolution: Unresolved

Fix Version/s: Version 3.0

Description

This story is estimated at 5 Story Points (as shown in the "Estimate" field at the top right of the Detail View). Try updating the Story Point estimate to 4 by clicking on the "Estimate" then typing.

Estimating using Story Points

Because the traditional process of estimating tasks in weeks or days is often wildly inaccurate, many Scrum teams estimate in Story Points instead. Story Points exist merely as a way to estimate a task's difficulty compared to some other task (for example, a 10-point story would probably take double the effort of a 5-point story). As teams mature with Scrum they tend to achieve a consistent number of Story Points from Sprint to Sprint – this is termed the team's velocity. This allows the Product Owner to use the velocity to predict how many Sprints it will take to deliver parts of the backlog.

People

Assignee: Sarah Maddox

Reporter: Rosie Jameson

Votes: Vote for this issue

Watchers: Start watching this issue

Dates

Due: 15/Sep/14

Created: 03/May/13 1:32 PM

Updated: 30/Sep/15 12:15 PM

Time Tracking

Estimated: Not Specified

Remaining: 0h

Logged: 2h

Include sub-tasks

Development

Keep your context

Click to go back to the original issue in the project issue navigator

# Trello



**Homepage:** <https://trello.com/>

**Pros:** Free; low-barrier; plethora of plugins.

**Cons:** Limited in granularity; in order to use more than one plugin, need to upgrade to paid account.

**Summary:** Trello is a low-barrier, simple tool for project management.

**Who's Using It?** NCSU Libraries, UNC Libraries, Duke University Libraries

**Free Version?** Yes

